



# Ruskin College Oxford

## Parking for Students - September 2017 onwards

### 1. Availability of parking at Ruskin Hall

- 1.1 There are 42 parking spaces on the Ruskin Hall site. These spaces are for use by staff and official visitors to the College only
- 1.2 Vehicles will not be allowed to enter Ruskin Hall to drop-off, or collect students
- 1.3 There is no student parking at Ruskin Hall during vacations
- 1.4 Authorised student parking (section 3 and 7) allows students to park a vehicle at Ruskin Hall, in the appropriate designated area.
- 1.5 Students are not allowed to bring caravans onsite or sleep in any form of vehicle onsite

### 2. Rationale for students not parking at Ruskin Hall

- 2.1 The availability of free parking and free bus service at Oxford City Football Club (OCFC) for non-residential students.
- 2.2 The option for students to use the local park and rides (<https://www.oxfordshire.gov.uk/cms/public-site/park-and-ride>)
- 2.3 The congestion caused on Ruskin Hall site
- 2.4 The material damage and resultant repair costs incurred by the College due to over-parking
- 2.5 The College accountability and duty of care to allow safe access of emergency vehicles onto campus.

### 3. Block residential students

- 3.1 Block residential students may only park in the bottom car park for the duration of their study weekends
- 3.2 Block residential students who wish to visit the College outside of these dates must either get a permit for OCFC (see section 6) or use one of the local park and rides

<https://www.oxfordshire.gov.uk/cms/public-site/park-and-ride>) The closest park and ride to Ruskin Hall is Thornhill.

#### **4. Consequences of parking in contravention to this policy**

- 4.1 Students found parking at Ruskin Hall without a valid parking permit will be subject to disciplinary action (see Student Disciplinary Policy)
- 4.2 Students found parking at Ruskin Hall in the pedestrian zone and the entrance area will be subject to disciplinary action (see Student Disciplinary Policy)
- 4.3 Students must not park on Stoke Place or at Old Headington Village Hall. Students who park at either site will be subject to disciplinary action (see Student Disciplinary Policy).

#### **5. Residential students**

- 5.1 Residential students must not bring a car to College. Residential students are not eligible to park at OCFC as there is no overnight parking available.

#### **6. Process for applying for a Student Parking Permit for OCFC**

- 6.1 Permits are issued on a first come first served basis
- 6.2 Student applies for a permit to park at OCFC once they have been issued with an offer letter or joining instructions (short courses)
- 6.3 Student to email [enquiries@ruskin.ac.uk](mailto:enquiries@ruskin.ac.uk) if they wish to apply for a parking space at OCFC
- 6.4 Successful applicants will be issued with a parking permit which they must display at all times when parked at OCFC.

#### **7. Exceptions from this policy**

- 7.1 In exceptional circumstances, Blue Badge holders can apply to park at Ruskin Hall. The Blue Badge holder must provide a valid reason why they are unable to park on the OCFC site and use the free bus service to Ruskin Hall. The Blue Badge holder must be able to show the Academic Register a valid blue badge permit that is in their name, along with appropriate evidence to support the application.
- 7.2 Blue Badge Holders who are resident at Ruskin Hall may not leave their car on site unless exceptional circumstances can

be demonstrated. Appropriate evidence should be provided to support the application and approved by the head of Student Services.