

RUSKIN COLLEGE

WHO WE ARE & OUR CHARITABLE STATUS

Ruskin College is a company limited by guarantee registered in England and Wales with registered number 00066196 and our registered office is at Dunstan Road, Headington, Oxford, OX3 9BZ.

The College is also a charity registered with the Charity Commission with charity registration number 309701.

TERMS AND CONDITIONS FOR ONLINE DONATIONS

Thank you for visiting the on-line donations terms and conditions page for Ruskin College. This page sets out the terms and conditions that will apply to any charitable donation you make to Ruskin College through the online system.

Please read these terms and conditions carefully before making a donation. If you do not agree to these terms and conditions please do not make a donation.

These terms and conditions should be read in conjunction with our privacy policy, which can be viewed by clicking on the following link: <http://www.ruskin.ac.uk/privacy>.

Data Protection

As part of the online donation payment system the College intends to fully comply with the provisions of the Data Protection Act 1998, or any re-enactment thereof, and all legislation, directive and guidance relating to data protection.

The college will need to collect various personal data about you in the course of fulfilling its obligation to you under these terms.

Personal data is information which relates to you and which can identify you as a living individual, on its own or when combined with other information the college holds. Common examples of personal data which may be collected about you by the College in order to establish and manage an online donation payment system include: full name; address (town, city, county, state, post code/ZIP, country); contact telephone number(s), email address(es); and/or debit/credit card account details.

As part of this service your personal details will be collected by a third party Service Provider (see below for more details) acting on behalf of, and in accordance with the instructions of, the College. The College remains responsible for your personal data and any queries in relation to your personal data should be directed to the College.

As part of the online donation payment service the College may process your personal data for the following reasons;

- Administering and processing your online donation;
- Acknowledging receipt of and acceptance of your online donation; and/or
- Compliance with legal, regulatory and other good governance obligations.

You have a right to review your personal data held by the College and to have certain inaccurate information about you corrected. If you wish to do so, or to notify the College of a change in your details, please use the contact details below.

Use and acknowledgement of donations

Once you have successfully made a donation, we will send you an email acknowledging your donation.

Your donation will be used to help the College achieve its mission

To provide educational opportunities to adults who are excluded and disadvantaged, and to transform the individuals concerned along with the communities, groups and societies from which they come.

Making an Online Donation or Payment

The online payment system provides an easy, flexible method to enable you to make donations to the college via the donations page.

The college will accept donations and payments, in sterling only, from the following cards



Security

All payment details which are entered through this payment gateway are encrypted when the donor makes a payment. Communications to and from the Service Provider's site are encrypted.

Service Provider

Donations can be made by credit or debit card. These payments are not collected by the College directly but by the Service Provider – Secure Trading (visit their website <http://www.securetrading.com> for more details).

SecureTrading are fully accredited as a level 1 compliant provider, the highest level of compliance under the Payment Card Industry Data Security Standard (PCI DSS).

Once payment is received by the payment provider in cleared funds, the service Provider will contact the College to confirm the details of the successful payment made by the donor making payment. On receipt of this communication the college will confirm via e-mail to the donor (as above) or student that payment has been received and accepted by the college.

Changes

We may change these terms and conditions from time to time. You are deemed to have agreed to any changes when you next use the system following any such changes. However, no change will affect the terms and conditions that apply to any donation that you have previously made to us.

Your Rights

Nothing in these terms and conditions affects your statutory rights.

General

We do not guarantee that our website, or any content on it, will be free from errors or omissions.

We do not guarantee that our site will be secure or free from bugs or viruses.

We do not guarantee that our website, or any content on it, will always be available or be uninterrupted. Access to our website is permitted on a temporary basis. We may suspend, withdraw, discontinue or change all or any part of our website without notice. We will not be liable to you if for any reason our website is unavailable at any time or for any period.

You are responsible for making all arrangements necessary for you to have access to our site.

We are the owner or the licensee of all intellectual property rights in our site, and in the material published on it. Those works are protected by copyright laws and treaties around the world. All such rights are reserved.

Applicable Law

If you are a consumer, please note that these terms of use, its subject matter and its formation, are governed by English law. You and we both agree that the courts of England and Wales will have non-exclusive jurisdiction. However, if you are a resident of Northern Ireland you may also bring proceedings in Northern Ireland, and if you are a resident of Scotland, you may also bring proceedings in Scotland.

Contact Details

For further details about the online payment process, please contact our Finance Department directly.

Ruskin College
Finance Department
Dunstan Road
Headington
Oxford
OX3 9BZ

Email finance@ruskin.ac.uk